



Unama'ki Institute of Natural Resources

Employment Opportunity

Engagement Coordinators (Two Positions available)

Full time one-year term with possibility of renewal

UINR is a non-profit natural resource management organization that works on behalf of Cape Breton's five Mi'kmaw communities toward a sustainable Unama'ki. UINR strengthens Mi'kmaw research and governance while maintaining traditional Mi'kmaw values and worldviews.

UINR prides itself on our long-standing relationship with our communities and the people who make up Unama'ki. Our Engagement Coordinators will work as part of a multi-disciplinary team, one to assist in establishing and developing Mi'kmaw protected areas and the other focusing on climate change. Both will be entrusted with developing and maintaining relationships with knowledge holders. These relationships help ensure UINR's work is informed by our Mi'kmaw community members who share the knowledge and wisdom they gain through their spiritual and physical relationships with Mother Earth. This also ensures responsibility to our ancestors, the land and water, and future generations is fulfilled. UINR Engagement coordinators will support discussions with crown governments and special interest groups to ensure that Mi'kmaw guiding principles such as Etuaptmunk and Netukulimk are recognized and valued.

Responsibilities:

- Work as part of a multi-disciplinary team to develop and establish Mi'kmaw protected areas and climate change programs.
- Organize engagement opportunities, planning/participating in community meetings and take part in on-the-land/water learning.
- Help in the preparation of communications materials to engage Unama'ki Mi'kmaw.
- Represent UINR, foster relationships with crown governments, non-governmental organizations, and the public.
- Maintain meeting records and event outcomes, such as note taking or coordinating video/audio recordings.;
- Event planning - includes monitoring costs for and gathering quotes for workshops and functions.
- Other duties as they pertain to the position as needed.

Qualifications – We recognize the value of Mi'kmaw lived experiences!

- Excellent spoken and written communication skills in English and Mi'kmaq.
- Interest and experience in community engagement and project planning.
- Demonstrated experience in developing partnerships and working effectively with Indigenous and Non-Indigenous organizations.
- Strong interpersonal and relationship management skills.
- Excellent judgment, problem-solving, and collaboration skills.
- Ability to travel to attend meetings, and ability to work flexible hours when required.
- Proficiency with Microsoft Office tools, particularly Excel, Word, and PowerPoint.

Salary Range: Starting at \$48,709

Deadline for application: June 26, 2024 at 4pm AST

To apply, send cover letter and resume with two references to:

Annie Johnson, Director of Administration
Email: annie@uinr.ca

uinr.ca